UNIL | Université de Lausanne
Faculté de biologie et de médecine
Ecole de biologie, SUR Programme
bâtiment Amphipôle bureau 312
CH-1015 Lausanne

Online application procedure for
the Summer Undergraduate Research (SUR) Programme 2024

Dear SUR applicants,

To be able to connect to the online application system, you must have a SWITCH edu-ID account.

If you don't have a SWITCH edu-ID account yet, please create your account via the SWITCH edu-ID site. You will find the procedure hereunder.

Once you have created your SWITCH edu-ID account, you can connect to the online application system via this link https://courses.unil.ch/cours/fbm.
Please note that depending on the web browser you are using, accessing or viewing this page may cause problems. Firefox, Edge, Chrome are then recommended.

Creating an edu-ID

To create your account, go to the SWITCH edu-ID website.

1. Click on the "Create an account" button.

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2. Chose the "Create without AAI" option"

3. Fill in the form.

=> Use your private e-mail address

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SWITCH edu-ID

Aide   FR ⌄

Inscription

① Creation du compte   ② Verification e-mail   ③ Activation du compte
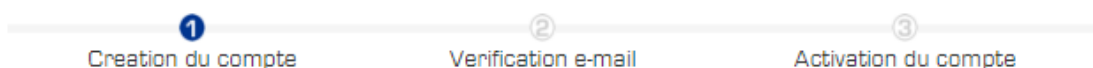
Créer un compte SWITCH edu-ID

Complétez le formulaire suivant afin de créer un nouveau compte SWITCH edu-ID.

Prénom	Don
Nom de famille	Draper
Addresse e-mail personnelle	donald.draper@gmail.com
Mot de passe	••••••••••••• 👁

▐▐▐▐ Le mot de passe est fort

ⓘ Choisissez un mot de passe fort avec au moins **10 caractères**. Idéalement, il devrait être composé de lettres minuscules, majuscules, chiffres et lettres de ponctuation.
Vous pouvez utiliser l'un des mots de passe forts suivants qui ont été générés uniquement pour vous:
- schE;VU7prA%wre5
- cU8swa2Chi,schA.
- prE8Fri@Si6bo5

Confirmez le mot de passe	••••••••••••• 👁
Saisir le code:	pYWXs pYWXs ⟳ ▶
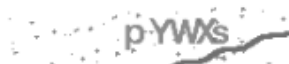
☑ J'ai entièrement lu et compris les conditions d'utilisation de SWITCH edu-ID.
Les conditions d'utilisation seront en plus envoyé chez vous par e-mail après la création du compte.

Créer un compte

SWITCH

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4. You will then see this screen. Leave the browser window open.

SWITCH edu-ID

Aide   FR

Inscription

Creation du compte   Verification e-mail   Activation du compte

Verification e-mail

✓ Votre compte SWITCH edu-ID a été crée avec succès. Un message a été envoyé à votre adresse e-mail _____@gmail.com. S'il vous plaît suivez les instructions dans le message pour activer votre compte.

A cause des filtres anti-SPAM la reception du e-mail peut tarder quelques minutes. Si vous n'avez pas obtenu le message e-mail dans 10 minutes, consultez votre dossier SPAM.
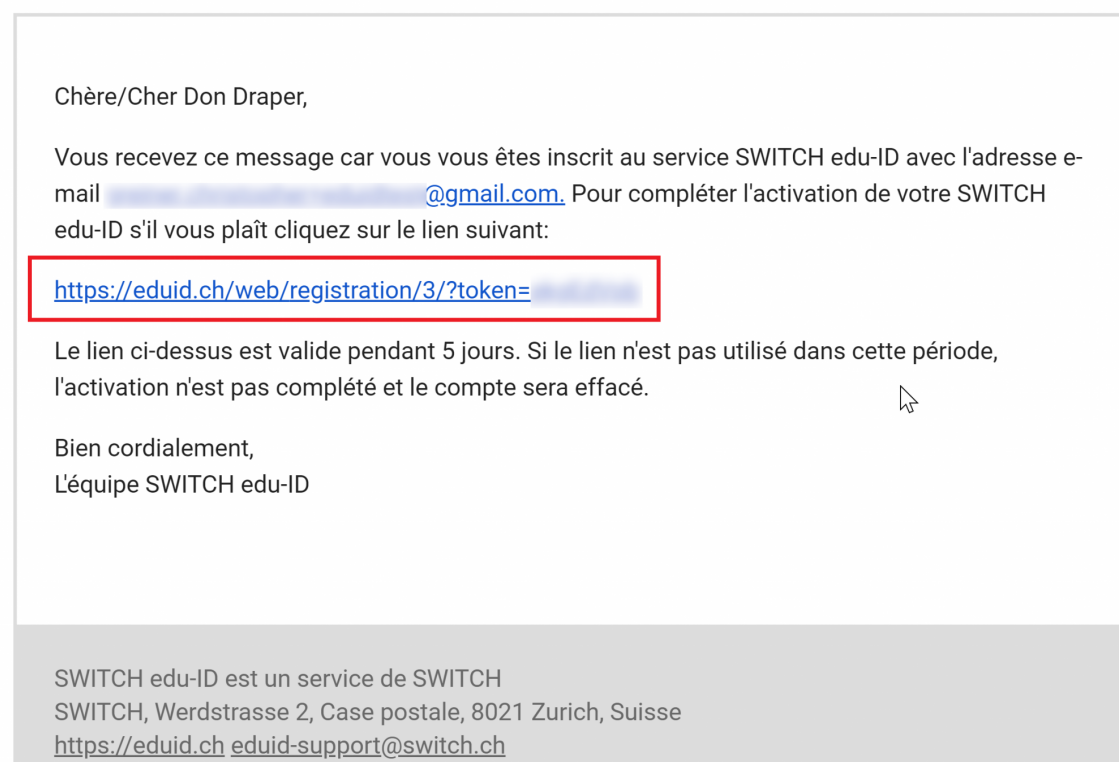
SWITCH

A propos / Conditions d'utilisation / Infos légales / Impressum
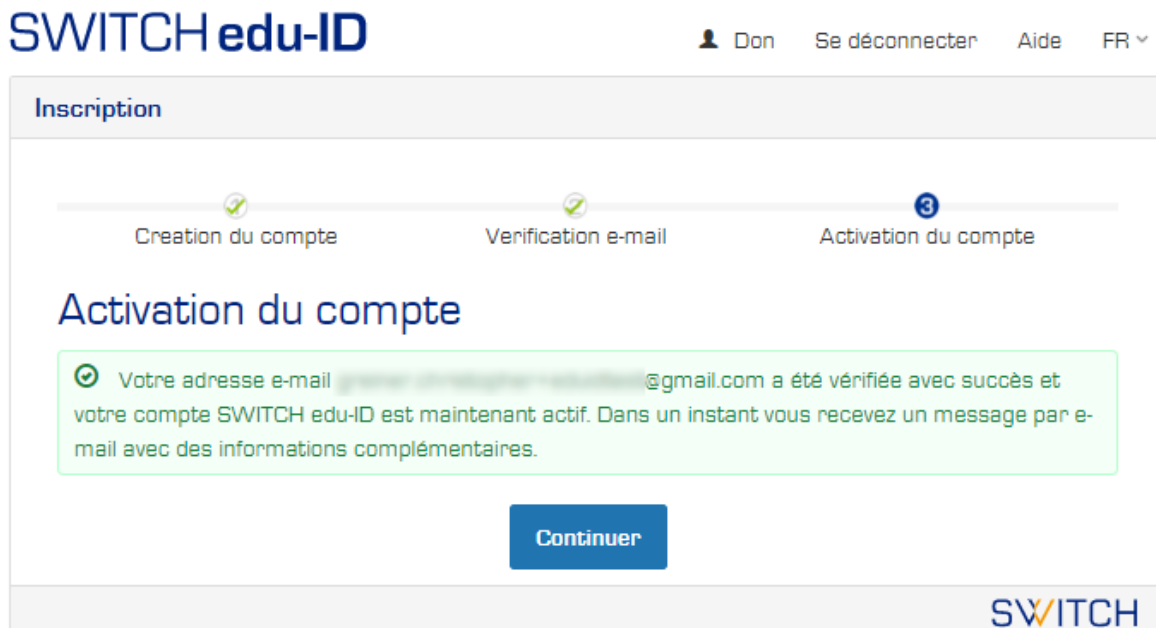
5. You will receive an e-mail in your e-mail box with a link. Click on this link to activate your SWITCH edu-ID account.

SWITCH edu-ID
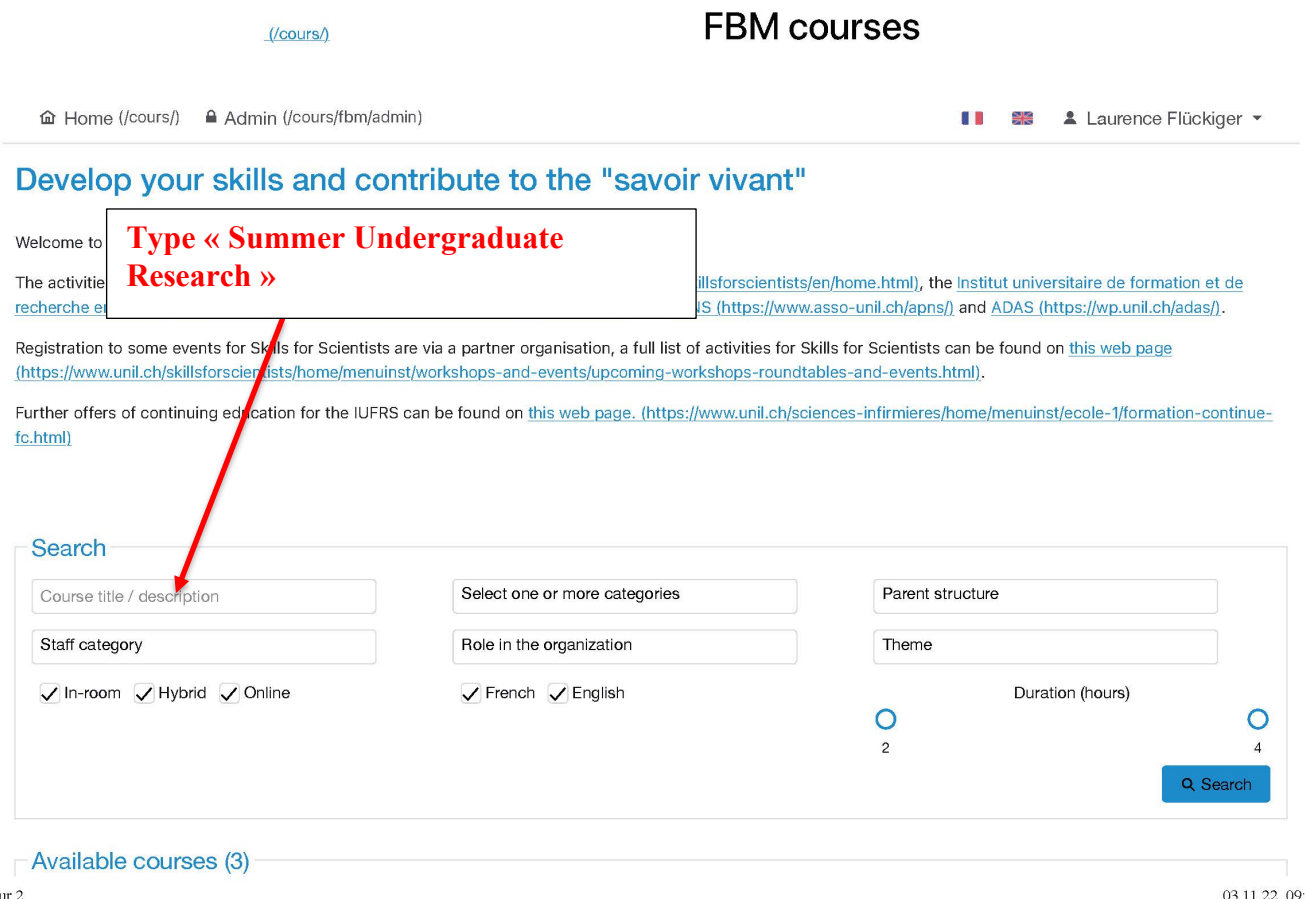
Chère/Cher Don Draper,

Vous recevez ce message car vous vous êtes inscrit au service SWITCH edu-ID avec l'adresse e-mail _____@gmail.com. Pour compléter l'activation de votre SWITCH edu-ID s'il vous plaît cliquez sur le lien suivant:

https://eduid.ch/web/registration/3/?token=_____

Le lien ci-dessus est valide pendant 5 jours. Si le lien n'est pas utilisé dans cette période, l'activation n'est pas complété et le compte sera effacé.

Bien cordialement,
L'équipe SWITCH edu-ID

SWITCH edu-ID est un service de SWITCH
SWITCH, Werdstrasse 2, Case postale, 8021 Zurich, Suisse
https://eduid.ch eduid-support@switch.ch

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6. Now you see in the browser that your account is activated.

SWITCH edu-ID

👤 Don   Se déconnecter   Aide   FR ˅

Inscription

✓ Creation du compte   ✓ Verification e-mail   ③ Activation du compte

Activation du compte

⊘ Votre adresse e-mail _____ @gmail.com a été vérifiée avec succès et votre compte SWITCH edu-ID est maintenant actif. Dans un instant vous recevez un message par e-mail avec des informations complémentaires.

Continuer

SWITCH

Online application page

(/cours/)

FBM courses

🏠 Home (/cours/)   🔒 Admin (/cours/fbm/admin)   🇫🇷 🇬🇧 👤 Laurence Flückiger ˅

Develop your skills and contribute to the "savoir vivant"

Welcome to

Type « Summer Undergraduate Research »

The activitie   illsforscientists/en/home.html), the Institut universitaire de formation et de recherche e   IS (https://www.asso-unil.ch/apns/) and ADAS (https://wp.unil.ch/adas/).

Registration to some events for Skills for Scientists are via a partner organisation, a full list of activities for Skills for Scientists can be found on this web page (https://www.unil.ch/skillsforscientists/home/menuinst/workshops-and-events/upcoming-workshops-roundtables-and-events.html).

Further offers of continuing education for the IUFRS can be found on this web page. (https://www.unil.ch/sciences-infirmieres/home/menuinst/ecole-1/formation-continue-fc.html)

Search

| Course title / description | Select one or more categories | Parent structure |
| Staff category | Role in the organization | Theme |

☑ In-room ☑ Hybrid ☑ Online   ☑ French ☑ English   Duration (hours)
○ 2   ○ 4

🔍 Search

Available courses (3)

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Cours UNIL pour personnel et étudiant·e·s   https://courses.unil.ch/cours/fbm

Liste   **Calendrier**

Débutant

Career paths in pedgagoy, teaching and education - roundtable

🗓 10 nov. 2022 16:30 18:00

Come and discover four unique career paths in the fields of pedagogy, teaching
Voir plus

🇬🇧

✈ **Présentiel**   🕐 **1h30**   👤 **34 / 80**

S'inscrire

Tout public

Annonce de mauvaises nouvelles

🗓 28 nov. 2022 13:00 17:00

Ce cours s'adresse aux infirmier.ère.s impliqué.e.s dans l'annonce de mauvaises
Voir plus

🇫🇷

✈ **Présentiel**   🕐 **4h00**   👤 **2 / 10**

S'inscrire

Débutant

From Bench Smart to Business Smart ; Workshop 3 : DISCOVERING THE FIRST STEPS OF ENTREPRENEURSHIP - A CASE STUDY

🗓 02 déc. 2022 09:00 12:00

DISCOVERING THE FIRST STEPS OF ENTREPRENEURSHIP - A CASE STUDY
Voir plus

🇬🇧

✈ **Présentiel**   🕐 **3h00**   👤 **13 / 16**

S'inscrire

Intermédiaire

Summer Undergraduate Research (SUR) Programme 2024

🗓 03 juil 2024

The SUR Programme 2   5 undergraduate student   he
Voir plus

Click here

Plus d'informations (https://www.unil.ch/eb-sur/home.html) 🗗

🇬🇧

✈ **Présentiel**   🕐 **3h30**   👤 **Non limité**

S'inscrire

⊘ Des questions ? helpdesk@unil.ch (mailto:helpdesk@unil.ch)

UNIL courses for staff and students

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_(/)

FBM courses

🏠 Home (/)   🔒 Admin (/fbm/admin)   🇫🇷 🇬🇧   👤 Laurence Flückiger ▾

Registration

⭕ Course information   ⭘ Personal information   ⭘ Options   ⭘ Review

Course information

Title
Summer Undergraduate Research (SUR) Programme 2024

Description
The SUR Programme 2024 hosts about 15 undergraduate biology or medical students from around the world to pursue an independent lab-based research project over the course of eight weeks. At the end of the summer, students present the results of their research in a poster symposium and submit a written report. Students also attend weekly academic and social activities. A scholarship is awarded to all selected participants that pays for travel to and from Lausanne from the country of the student's university, accommodation and food.

- The programme is geared towards students in biology, medicine or a related discipline with a strong focus on biological sciences.
- Eligible applicants will have completed two years of bachelor's degree (and will be enrolling in their third year) at the time of the programme.
- Having prior research experience is not a selection criteria.
- Note that we consider study in biology and medicine broadly, but applicants engaged in studies in physical therapy, nursery, dentistry or veterinary science will not be considered.

Applications must comprise a filled in online form and the upload of:

1. A document in PDF format providing information that will be used in the selection process. Please use the template (**SUR Programme 2024 application questionnaire**) available on our website (https://unil.ch/eb-sur/home/menuinst/how-to-apply.html).
2. Academic transcripts in pdf format (if not in English or French, an authenticated translation should also be submitted as part of the same transcript pdf document).
3. Two recommendation letters which must be submitted by people familiar with your academic work (e.g., professors). During the application process, you will be asked to indicate the contact details of your referee. An automatic email will be sent to them asking to fill out the **recommendation letter template**, which is available on our website (https://unil.ch/eb-sur/home/menuinst/how-to-apply.html).

You will find on our website the potential host laboratories (https://unil.ch/eb-sur/home/menuinst/host-laboratories.html) in the UNIL Faculty of Biology and Medicine. **In your application you must select TWO lab heads in whose labs you would like to conduct research.** Please

go to the SUR Programme website for more information on lab directors.

Applications must be submitted by midnight CET on January 31st, 2024. Reference letters must also be submitted by this deadline.

ALL documents must be uploaded in the portrait format. **Applications that are incomplete, late or do not respect the format requirements will not be considered.**

More information (https://www.unil.ch/eb-sur/home.html) ⧉

Schedules

03 July 2024 08:30 12:00

Duration

3h30

Location

In-room

To be determined

Language

English

Instructors

Thierry Roger

Cancel   Next

⊘ Any question about the platform ? helpdesk@unil.ch (mailto:helpdesk@unil.ch)

For any questions about a specific course, please contact the course organizer first

Click here

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Fill out this page with your data.

Course information — Personal information — Options — Review

Personal information

Title* ○ Mr. ● Ms ○ Other

First name* Laurence

Last name* Flückiger

E-mail* Laurence.Fluckiger@unil.ch

Phone* +41216924017

Country* Switzerland

Function* Bachelor student

Affiliation* Other

Please specify your affiliation* Please indicate the name of your Faculty or institute

District* Other

Please specify your district* SUR Programme

Back Next

For this section, please type in "SUR Programme"

Click here

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FBM courses

⌂ Home (/)   🔒 Admin (/fbm/admin)   🇫🇷 🇬🇧   👤 Laurence Flückiger ▾

Registration

✓	✓	◯	◯
Course information	Personal information	Options	Review

Course options

1. Country of current University*

[   ]

2. Name of current university*

[   ]

3. Referee N° 1 email address*

[   ]

An automatic e-mail will be sent to the specified address to ask for a recommendation

4. Referee N° 2 email address*

[   ]

An automatic e-mail will be sent to the specified address to ask for a recommendation

5. Please select TWO lab heads in whose labs you would like to conduct research. Please go to the SUR Programme website for more information on lab directors*

[Select one or more values   ]

6.a. Reasons for TOP lab choice (max. 200 words)*

[   ]

6.b. Reason for SECOND lab choice (max. 200 words)*

[   ]

7. Please upload a copy of your official transcripts of record (JPG or PDF format) and/or an authenticated translation of documents not issued in French or English*

Select...   *No Attachment*

🌿 *Please optimise your file before uploading (various tools are available to optimise and compress your files). Files are stored on our*

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UNIL courses for staff and students   https://courses.unil.ch/fbm/cours/1810

side and, apart from the ecological aspects, can in the long term affect performance

8. Please upload the PDF copy of your completed "SUR Programme 2024 application questionnaire"*

   Select...   *No Attachment*

🍃 *Please optimise your file before uploading (various tools are available to optimise and compress your files). Files are stored on our side and, apart from the ecological aspects, can in the long term affect performance*

9.a. Do you have any research experience ? (Note that having prior research experience is not a selection criteria)*

   ◯ Yes ◯ No

9.b. If YES, please describe what that experience was (practical work, internship, etc) and how it has motivated you to seek further experience (max. 200 words)*

   ┌───┐
   │   │
   │   │
   │   │
   └───┘

9.c. If NO, could you please anticipate how valuable such experience would be to your career development and why? (max 200 words)*

   ┌───┐
   │   │
   │   │
   │   │
   └───┘

10. How did you learn about the programme*

   ┌───┐
   │ Select one or more values   │
   └───┘

Back   Next

Click here

ⓘ Any question about the platform ? helpdesk@unil.ch (mailto:helpdesk@unil.ch)
For any questions about a specific course, please contact the course organizer first

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Registration to course Summer Undergraduate Research (SUR) Programme 2024

N ⊗ **noreply@unil.ch <noreply@unil.ch>**
À : ✓ Laurence Flückiger

Aujourd'hui à 13:39

Dear Laurence ,

You have made a registration request for course **Summer Undergraduate Research (SUR) Programme 2024** starting on 03 July 2024.

You will receive a final confirmation a few days before the start of the course. Note that the course can be canceled if the minimum number of participants is not reached.

Course : Summer Undergraduate Research (SUR) Programme 2024

Date(s) :
03 July 2024 08:30 12:00

Location : To be determined

Kind regards.

RECOMMENDATION LETTERS

The online application system won't send you an alert once your referees have submitted their letters.
It is your own responsibility to make sure they have submitted them.
To do so, you can always reconnect to your online application to check your registration. If recommendations letters have been submitted, it will appear like this.

3. Referee N° 1 email address	yigit.tay@bau.edu.tr *(AlmbarkOrtiz_Tay_RecommendationLetter.pdf)*
4. Referee N° 2 email address	canan.bagci@eng.bau.edu.tr *(Ortiz_Bagci_RecommendationLetter .pdf)*

**=> Once you have registered, you will receive this automatic message from the online application system.
Please ignore the second sentence "Note that the course can be canceled if the minimum number of participants is not reached" which is not applicable for this course.**

⚠

Note that you cannot modify your application once it has been submitted. In case of any correction needed you must first cancel it and then fill out a new one by simply returning to the home page.

The results will be communicated in early March 2024.

Thank you for your application.

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Email send to referee

Request of recommendation letter

☺ ↩ ↞ ↗

N ⊗ **noreply@unil.ch <noreply@unil.ch>**   Aujourd'hui à 13:39

À :   ⊗ Summer Undergraduate Research Programme

📄 SUR Programme Rec...
73,9 Ko   ⌄

Télécharger   ·   Aperçu

Dear Referee,

Laurence Flückiger is applying for admission to t**he Summer Undergraduate Research (SUR) UNIL Programme 2024** in biological sciences (https://www.unil.ch/eb-sur/home.html). We would appreciate your personal evaluation of this applicant. Please complete the attached document.

Once you have completed it, please save in a PDF format it and submit it online via this link https://courses.unil.ch/recommend/CPRkQkWdtjdkIUcSX-5Qi-zQxllvQCLhKHbHFJ7dfvsYhWGGxQ. **Deadline January 31st, 2024, midnight CET.**

We thank you for your time.

Kind regards,

SUR Programme
UNIL | Université de Lausanne
Ecole de biologie
Bâtiment Amphipôle, Bureau 312
1015 Lausanne
Switzerland

Mailto: sur@unil.ch
web: http://www.unil.ch/eb-sur/home.html