

UNIL MASTER'S GRANTS

To facilitate access to Master's degrees by students with qualifications from a foreign university, the University of Lausanne makes available around ten grants which are awarded on a competitive basis.

Programmes concerned

All UNIL Master's degrees listed on the following website:

www.unil.ch/enseignement/home/menuinst/masters.html, **with the exception of:**

- Master of Medicine
- Master of Arts in Sciences and Practices of Education
- Master of Law of the Universities of Zurich and Lausanne
- Master of Law in Criminal Justice, subject area Magistrature
- Master of Science in Traceology and Crime Analysis
- All Masters of Advanced Studies (3rd cycle programmes)

Remark: for the Master of Law, students can apply for the UNIL Master's grant only for two of the seven references proposed, namely: « International and Comparative Law » and « Legal Theory ».

Amount CHF 1,600/month from 15 September to 15 July, for the D of the Master's degree only (1,5 or 2 years maximum, subject to deductions for paid placements and exempt semesters, if any).

Duration Grants are awarded for the regulation minimum period of the programme.

Deadline for applications

15 December for a Master's starting in the autumn semester or in the spring semester of the following academic year.

The complete original application, without double-sided printing documents and not bound, must be submitted within the specified time limit, **exclusively by regular mail** (applications sent by electronically will not be considered), to the:

Social Affairs and Student Mobility Service (SASME)
Université de Lausanne, Unicentre
CH-1015 Lausanne (Switzerland)

Required conditions

The student must hold a qualification deemed equivalent to the UNIL Bachelor's degree.

Criteria governing the award of grants

- These Master's grants are intended to subsidise students with a degree from a foreign university who wish to follow a UNIL Master's programme.
- Grants are reserved to students who distinguished themselves in their university studies and who have difficulty meeting their financial needs for the duration of the Master.

All students benefiting from these grants must be registered with the University of Lausanne. They are exempted from fixed registration fees for courses, except for the semester fees of CHF 80. Abandonment of the programme results in suspension of the grant.

Instructions and application

Refer to the information and application shown on the website:

www.unil.ch/international/unilmastersgrant "UNIL Master's grants" applications must be sent exclusively by regular mail to the SASME (they must not be addressed to the Admissions Office (SII)).

Consideration will not be given to incomplete applications. The University of Lausanne will not inform students if any documents are missing, incomplete or not in compliance, and no further action will be taken regarding the "UNIL Master's grant" application.

Application for the Master's grants and Master program

The application for the Master's grants also acts as the Master program's application (admission/inscription request). Consequently, you do not have to apply for the Master program through our Admission's Office (SII).

Application selection procedure

Candidates must submit their applications to the Social Affairs and Student Mobility Service (SASME). Incomplete applications are returned to candidates and no further discussion will be possible.

If the application is complete, the Admissions Office will examine and determine if the candidate is admissible. If the candidate is admissible, the application is then forwarded by the SASME to the UNIL's faculty responsible for the Master's degree on which the candidate wishes to enrol. The Faculty selects applications and notifies the SASME of its opinion based on the candidate's qualities, motivation and suitability for the Master's programme.

The SASME forwards shortlisted applications to the selection committee that will award grants to students meeting all criteria according to the available budget.

Decisions are final. The SASME informs candidates in writing of the decision taken by the UNIL at the end of March.

Admission to the Master's foundation year

In some cases, faculties require candidates to complete a foundation course at the UNIL prior to joining the Master's. This programme is not covered by the grant: candidates must therefore have sufficient funds to meet their needs and pay registration fees while enrolled on the foundation course.

Conditions for extending the grant

- The grant is awarded for the regulatory minimum period of the Master's degree.
- At the end of the first semester, the beneficiary must in principle have obtained the 30 regulatory credits in order to continue claiming the grant.
- At the end of the first year, the beneficiary must in principle have obtained the 60 regulatory credits in order to continue claiming the grant.
- If the Master's degree runs over a period of 2 years, at the end of the first three semesters the beneficiary must in principle have obtained the 90 regulatory credits in order to continue claiming the grant.
- An extension of 6 months maximum may be envisaged in exceptional circumstances provided the candidate submits a reasoned request as outlined below.

Requests for an extension stating reasons must contain the following documents:

- Brief report on current progress of the Master's
- Programme of work for the period of the extension (6 months maximum)
- Letter from the course director of the Master's degree and notification by the deanship of the faculty
- Detailed budget for the period of the extension.

Deadline to apply for an extension:

- 31 March for the following autumn semester
- 30 November for the following spring semester.

The French version of the Regulation prevails.

Direction
Service des Affaires Sociales et de la Mobilité Etudiante

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