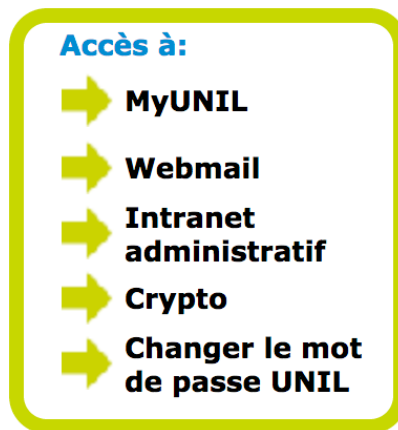


Individual teaching staff times

Procedure to get hours:

This procedure is only for individual teaching staff UNIL logins (username + password).

- Go to the University of Lausanne's website www.unil.ch
- Select "Campus life" / "Campus pratique" (at the top)
- To the right, under "Accès à", click on "Intranet administratif" (Administrative intranet)



- Write your username and password, then "Se connecter / Login"
- Select "SylviaAcad: Enseignants" (Teaching staff)
- Click on "Mes horaires d'enseignement" (My teaching hours)
- Under "Semestre", select your desired semester (automne / autumn or printemps / spring) then "Tout le semestre " (all semester)
- You can choose if you would like hours as "Intervenant" (contributor), "Responsable" (Course leader) or "Les deux" (both)"

You can get a PDF version simply by clicking on "Afficher" (display).