

Doctoral Student's name		Thesis Director's name	
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Dates	Place (Town/Country)	Tutorial equivalence - Title	Preparation work (1)	Presentation work (2)	Exam (3)	ECTS credits (4)
			Yes	Yes	Yes	
			No	No	No	

(1) This course requires preparation work (reading of papers, etc)

(2) This course includes a presentation by the doctoral student (poster, talk, discussion)

(3) This course includes an examination (written or oral)

(4) To be filled in by the Doctoral School only

Join to this form **1) the detailed programme (with the title, dates, schedules, intended public, objectives & organizers)**
copies of: **2) the certificate of successful participation (active participation, oral presentation and evaluation*)**

<i>The Thesis Director certifies that this event tally with the field of research of the Doctoral Student and that it can be considered as a tutorial*. The Tutor confirms he/she assessed the student on the basis of active and successful participation.</i>			
Visa Doctoral Student	Visa Thesis Director	Visa Tutor + Attach a copy of the certificate)	Visa Doctoral School
Signature			
Date			

These documents must be submitted by the Doctoral Student to the Doctoral School at the end of the first year, with the report and thesis committee documents (for the validation of the minimum 4 required ECTS credits, including two tutorials)

* A tutorial is a small group of discussion (3 to about 6 participants) organized by one or more tutors. Participants analyse articles and present them orally. Their active participation is evaluated by the tutor (that should not be the thesis director). The goal of the tutorials is to introduce the doctoral student in the scientific world and check his ability to undertake the doctoral thesis research. Grant requirements: The tutorial will be assessed on the basis of active participation.