

Corporate Security Coordinator - Internship

Description

For our client, an international company and industry leader based in Geneva, we are searching for a recent business undergraduate with studies in the areas of law, security or criminology to join the Corporate Security team. You will manage, update and communicate the sites security databases.

Tasks

- Update the security incidents database and run statistical reports
- Follow up on security training compliance, communicate and disseminate security training material, updating the security website
- Update and communicate the countries risk assessment
- Manages, update and communicate data and reports

Profile

- Structured work
- Law, security or criminology graduate
- Analytical skills
- Excellent cross cultural communication and interpersonal skills
- Good computer skills (Microsoft office; MSProject & Access - advantage)
- Good French and fluent English (oral and written)

Information

Duration : 6 months
Activity rate : 100%
Salary: to be determined

To apply, please sign in to our website www.cusmic.ch