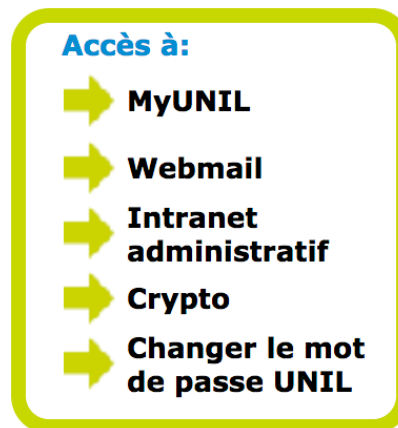


## Course material on MyUNIL

### *Procedure to upload your course material:*

This procedure only works if you are the course leader or if you have a procuracy from the course leader and your own UNIL login.

- Go to the University of Lausanne's website [www.unil.ch](http://www.unil.ch)
- Select "Campus life" / "Campus pratique" (at the top)
- To the right of the page, under "Accès à", click on "MyUNIL"



Vous êtes...

Membre de l'UNIL

- Then click on
- Write your username and password, then "Connexion" / "Log in"



Cours

- Select the icon "Cours" (Course) (top right)
- Under "Mes cours" (My courses), select the class you want to add course material to.

Information related to the course will appear. To the right, you can add course material.

- Under "Documents", click on "Télécharger document" (Upload document) or "Ajouter répertoire" (Add folder)
- Fill in the fields and save

For information, file names must not include accents, spaces, etc., and must include the document's file extension (.pdf, .doc, .xls, etc.).