Dear Students,

Please find below all information relating to your registration for the Autumn Retake exam session 2024.

REGISTRATIONS
- From Monday, July 15\textsuperscript{th} to Sunday, July 28\textsuperscript{th}, 2024 (23:59) on \url{https://hecnet.unil.ch/inscriptions} (UNIL login). If any issues: helpdesk@unil.ch.
- The master's thesis is considered as a course/exam, please register if you think you will present your thesis between now and September 6\textsuperscript{th} 2024.

LATE REGISTRATIONS
- From Monday, July 29\textsuperscript{th} to Friday, August 9\textsuperscript{th}, 2024 (noon) with a fee of CHF 200.00. Please contact us by email to receive the e-banking details.
- After this deadline, no registration will be accepted for any reason whatsoever.

REGISTRATIONS TO COURSES OUTSIDE HEC
- Please be informed and respect deadlines, rules and procedures of the Universities and/or faculties which are welcoming you. Once registered, please send a copy of this registration to the Master's administration office to ensure we can include it in your study plan.
- For the Biology School, you have to register for the courses/exams BEFORE JULY 25\textsuperscript{th}, 2024, via biologie-etudiants@unil.ch.

UNSUBSCRIPTIONS/CHANGES
- During the 2 official registration weeks, you can unsubscribe or modify any of your registrations directly online and with no fee.
- During the 2 late registration weeks, you can unsubscribe for a fee of CHF 200.00 by sending us an e-mail.

AUTUMN RETAKE 2024 EXAM SESSION
- From Monday, August 19\textsuperscript{th} to Saturday, September 7\textsuperscript{th}, 2024 (Saturdays included). Please consult our Academic calendar for more info.
- If you do not have a laptop for your ENEP exams during the Autumn Retake 2024 exam session, please email us at hecmaster@unil.ch so that we can provide you with one on the day of the exam. **ATTENTION:** If you do not inform us that you need a laptop on the day of the exam, no laptop will be loaned to you.

EXAM SCHEDULE NOTIFICATION
- Mid-August 2024
- We remind you that we are not responsible for potential schedule clashes for students who take courses outside HEC or outside official study plans.
DURATION OF STUDIES

- If you exceed the duration of your studies, you will be declared as failed. Please refer to your study regulations to know the durations.
- For just cause, you can request an extension of the duration of your studies by writing a registered letter to the Master’s administration office with supporting documents, before the end of your last semester. The Faculty can extend your duration of studies up to a maximum of 2 semesters.

We wish you the very best for your studies and remain at your disposal should you require any further information.

Administration des cursus Master
Service de l’enseignement et affaires étudiantes

HEC Lausanne
Université de Lausanne
Chamberonne – Internef 258
CH – 1015 Lausanne

T. +41 (0)21 692 36 68
+41 (0)21 692 34 12
+41 (0)21 692 33 13

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