



Modularising Multilingual and Multicultural Academic Communication Competence for BA and MA level

3rd Partner meeting – Programme

2 February 2013, University of Algarve, Faro, Portugal
Building 1, Campus de Gambelas, rooms 1.36, 1.37 and 2.35

08.45 – 09.00	Registration
09.00 – 9.15	Welcome
9.15 – 10.00	<p>Project management issues:</p> <ul style="list-style-type: none"> - report of recent developments – state of play - administrative and financial matters, monitoring, claim form, VAT - time sheets, activity reports, day rate calculations, mid-term report - requirements of WP 6 and 8: dissemination and quality <p>followed by a question and answer session <i>Brigitte Forster Vosicki (CH), Project co-ordinator</i></p>
10.00 – 10.15	<p>MAGICC 3rd partner meeting: introduction and aims of meeting followed by a question and answer session and feed-back from partners concerning precedent working period <i>Brigitte Forster Vosicki (CH), Project co-ordinator</i></p>
10.15 – 11.00	<p>Introduction to work WP 3, 4, 5 by Work-Package Leaders (15 minutes each) <i>WP3 - Jürgen Friedrich (DE), WP4 - Maria Luisa Perez Cavana (UK)</i> <i>WP 5 - Estelle Meima et Jeroen van Engen (NL)</i></p>
11.00 – 11.30	Coffee break
11.00 – 13.00	<p>Meeting in subgroups: Definition of tasks in relation to the expected outcomes of the WPs, distribution of work, fixing deadlines and internal communication during WPs <i>WP3 leader- Jürgen Friedrich (DE), WP4 leader - Maria Luisa Perez Cavana (UK)</i> <i>WP 5 leaders - Estelle Meima et Jeroen van Engen (NL)</i></p>
13.00 – 14.00	Lunch
14.00 – 15.00	Meeting in subgroups cont.: <i>Work Package 3, 4 and 5 leaders</i>
15.00 – 16.30	<p>Subgroup reports and discussion – definition of cooperation and communication between groups <i>Work Package 3, 4 and 5 leaders</i></p>
16.30 – 16.45	<p>Comments by the external evaluator <i>Maria Stoicheva, Sofia University "St. Kliment Ohridski" (BG)</i></p>
16.45 – 17.00	Meeting evaluation form, fixing date of next meeting (Milton Keynes, UK, 24-25 June 2013) and closing remarks

Lausanne, 10 January 2013

Brigitte Forster Vosicki, MAGICC co-ordinator

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