

House rules - Summer rent -

(a few elementary rules for a peaceful coexistence)

Planète Bleue is divided into apartments, implying certain rules aiming at a communal life based on respect of others and House life.

1. Rented space

Planète Bleue rents furnished rooms to students who are willing to accept house rules. These rooms are intended for habitation only and must be used by the lodgers exclusively. Lodgers may use the following common premises :

- in the apartment : a kitchen, a dining space, a living room, bathrooms with shower and toilets
- the large inner courtyard
- a music room with a piano
- on the ground floor : a well-equipped laundry, a small cellar for two students.

If a student wishes to rent an individual cellar, a monthly rent of chf 10.- will be perceived.

2. A "taxe de séjour" is to be paid with the rent. Are exempted on production of a certificate : tenants registered upon their arrival with the office of Inhabitants of Lausanne as –university exchange students -bursary recipients, - under contract of employment with the "impôt à la source" salary deduction, as well as students of Swiss nationality whose main or secondary address is registered in Lausanne.

3. Inventory of fixtures

An inventory of fixtures and furniture will be drawn up at the beginning and at the end of the stay.

4. Lodgers are responsible for the **Key** that opens the entrance of the Centre, the doors of respectively the apartment, their room, their room cupboard, their personal kitchen cupboard, and the laundry. In case of loss, the price of a new key will be charged.

5. **Lodgers, even when absent, are strictly forbidden to shelter people not belonging to Planète Bleue without authorization.** In case of a **visit of a friend or relative**, extra bedding will be provided, with an additional rent of 20.-. The duration of each stay will be of 5 days maximum. **Visitors are not authorized without rent of additional bedding.**

6. **Animals** are not allowed.

7. **Introduction and consumption in Planète Bleue of all kind of drugs, hashish and marijuana included, are strictly forbidden**

8. For ventilation reasons and out of respect for flatmates, **smoking is strictly forbidden, including in the rooms.**

9. a) **Lodgers are responsible for the furniture of their room.**

It is not allowed to remove furniture from the room, and objects at disposal on the common premises will have to stay in their place.

Lodgers are bound to report any damage to the management and pay for repairs (real

estate is covered by the collective civil liability insurance, if applicable).

All pieces of furniture brought or bought by the lodgers themselves are their own responsibility and must be removed at the end of the stay.

b) All pieces of **Decoration** must be fastened to the element provided for this purpose so as to avoid any damage to walls.

c) Bedding

A duvet, a pillow and bed sheets are provided by Planète Bleue.

Bed sheets and covers are washed every 2 weeks, -on Monday. The day of bedding change, the tenant will be asked to put bed sheets into the hall cupboard.

For obvious sanitary reasons, it is forbidden to sleep right on the flannel sheet or mattress.

d) **Lodgers will keep their room clean and tidy.** Equipment to clean rooms regularly is available in the apartment.

Out of respect for their flatmates, lodgers will take all necessary steps to ensure cleanliness, to tidy up the kitchen, sanitary facilities and material after use. **Planète Bleue ensures a complementary cleaning of the apartment common premises once a week.** Lodgers are informed of the day the cleaning staff is instructed to clean the common premises.

e) All lodgers are requested to deposit their **garbage** in bags in the **containers provided for this purpose.** Diverse bottles and glass bowls, plastic, papers and cardboard packaging will be deposited in specific collective containers.

f) Nothing must be hooked to windows or window- blinds or deposited outside the rooms. It is forbidden to throw anything out of the windows.

g) The use of lights and appliances using a lot of electricity is forbidden.

Any **electricity consumption** exceeding the average will be charged for.

10. In case of absence, lodgers are requested to close their windows and lock their door. The institution declines responsibility in case of **theft of goods and values** deposited in rooms or in the apartment.

11. **Damage** caused to common premises (kitchen, sanitary facilities, stairs, corridors, living-room) will be charged to all lodgers of the flat, if Planète Bleue is unable to find out who is liable for the damage (real estate is covered by the collective civil liability insurance, if applicable).

12. **The front door situated Rue de Genève 76 is locked daily from 19.00pm until 07.00am as well as during the week-end.**

13. Planète Bleue is above all a place of study and rest. Lodgers will therefore listen to music and talk in such a way as to avoid disturbing their flatmates. Life together **in the apartment** will be based on mutual understanding. **Unless a derogation has been negotiated with the management, silence must be kept from 22.00pm till 06.30am.** People foreign to the Centre must have left at 23.00pm. Games in **the large interior court** must stop by 22.30pm at the

latest. The light in this main hall must not be switched on in any case after the automatic extinction, at the end of the evening. The management must approve any organized party.

14. Planète Bleue is situated in a **residential area**. Therefore, lodgers must **not disturb neighbours, especially between 22.00pm and 06.30am.**

15. **Two-wheeled Vehicles**

Bikes, motor bikes and scooters must be parked in the space provided for this purpose in the covered carpark north of the building.

Key to the garage is to be asked for at the secretariat.

Structures :

The **Conseil de Fondation du Centre Universitaire Protestant** is responsible of the management of the foundation. It manages the properties of the foundation and ensures that its aims are respected.

The **Manager** ensures the carrying out of the project of Planète Bleue as defined in his contract and in the house charter, assumes daily management of the house. He represents authority and acts as a mediator.