HEC Lausanne

HEC Lausanne, the Faculty of Business and Economics of the University of Lausanne (UNIL), is located in a unique and safe environment by Lake Geneva with the Swiss Alps as a backdrop. Public transport connects the campus to the city centre in just 10 minutes. The campus also has exceptional sporting and leisure facilities as well as fast and easy transport connections to Geneva’s international airport and all major European cities.

www.unil.ch/hec

how to contact us?

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languages

Language of instruction
Bachelor programs are taught in French with a selection of courses in English. At the Master level courses are mostly in English.

Language requirements
Students are not required to pass any language proficiency test. A minimum level of B2 according to the “Common European Framework of Reference for Languages” is expected in French and/or English depending on the language of instruction of the courses attended by the student.

French courses
School of French as a Foreign Language: www.unil.ch/fle
Cours de vacances: www.unil.ch/cvac

deadlines

Nomination deadlines for coordinators

| Faculty / UNIL agreements, QTEM overseas | June 30, 2020 |
| SEMP (Swiss-European Mobility Program, ex-Erasmus), Swiss Mobility, QTEM Europe | June 30, 2020 |

Application deadlines for exchange students

| All agreements | October 31, 2020 |

Exchange students should be nominated by the coordinator of international programs at their home university by using our nomination form sent by hec.incoming@unil.ch. Afterwards, students will receive our online application and the relevant information for their exchange at HEC Lausanne by email.

academic calendar

autumn semester
Welcome day (compulsory) Thursday, September 10, 2020
First day of classes Monday, September 14, 2020
Last day of classes Friday, December 18, 2020
Examination session Friday, January 15 to Saturday, February 6, 2021

spring semester
Welcome day (compulsory) Friday, February 19, 2021
First day of classes Monday, February 22, 2021
Easter break Friday, April 2 to Friday, April 9, 2021
Last day of classes Friday, June 4, 2021
Examination session Monday, June 14 to Saturday, July 10, 2021
Examination session Monday, August 23 to Saturday, September 11, 2021

retakes

More information: www.unil.ch (select: Academic Calendar)
course registration
and academic information

Study programs

- BSc in Management
- BSc in Economics
- MSc in Actuarial Science
- MSc in Economics
- MSc in Finance
- MSc in Information Systems
- MSc in Management
- MLaw in Law and Economics
- MLaw in Legal Issues, Crime and Security of Information Technologies
- QTEM program

Courses
Bachelor exchange students are allowed to take courses only in the 2nd and/or 3rd year of the Bachelor program (undergraduate). In order to attend Master courses (graduate), exchange students must have completed a Bachelor’s degree or a minimum of 3 years’ specialized study (a minimum of 180 ECTS credits). Some courses may require specific prerequisites and the approval of the Master programs director.

General course catalogue
http://hec.unil.ch/hec/timetables/index.html

List of courses for exchange students
www.unil.ch/hec/exchange/choice-of-courses

Courses outside HEC Lausanne
An exchange student registered at HEC Lausanne is allowed to take courses in the other faculties of the University. A limited number of courses at the EPFL (Ecole Polytechnique Fédérale de Lausanne) are also open to students on request at the beginning of the semester.

Registration
Students do not have to register to attend the courses, except for a few mentioned in the syllabus. However registration for exams is mandatory. Registration dates for exams: www.unil.ch/hec/exchange/exams

Exchange students are expected to take their exams during the official exam session in the same conditions as regular students.

Format of examinations
Written, oral or seminar

Full time course load
30 ECTS credits per semester (14 weeks of classes)

Transcripts
An official transcript is mailed to the Exchange Coordinator of the home university approximately two weeks after the end of the examination session.

grading system

<table>
<thead>
<tr>
<th>UNIL grades (0-6 scale)</th>
<th>ECTS grades</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>A</td>
<td>Excellent</td>
</tr>
<tr>
<td>5.5</td>
<td>B</td>
<td>Very good</td>
</tr>
<tr>
<td>5</td>
<td>C</td>
<td>Good</td>
</tr>
<tr>
<td>4.5</td>
<td>D</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>4</td>
<td>E</td>
<td>Pass</td>
</tr>
<tr>
<td>3/3.5</td>
<td>FX</td>
<td>Fail</td>
</tr>
<tr>
<td>1/1.5/2/2.5</td>
<td>F</td>
<td>Fail</td>
</tr>
<tr>
<td>0</td>
<td></td>
<td>Unjustified absence at the exam or cheating</td>
</tr>
</tbody>
</table>

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**living costs**

The minimum cost of living for a student is approximately CHF 1'950 per month. This includes food and personal care, housing, health insurance, books and school supplies.

Accommodation: Residence halls off-campus, rooms in private homes and shared apartments with other students. The cost is minimum CHF 600 to 800 per month.

More information: [www.unil.ch](http://www.unil.ch) (select: Admissions > FAQ & useful information > Practical > Living costs and study costs )

**accommodation**

UNIL has a new student residence on-campus. Rentals at Vortex will be available from mid-August 2020. The other student residences are located off-campus.

Students who wish to live in an on/off-campus residence should contact the Fondation Maisons pour Étudiants ([www.fmel.ch](http://www.fmel.ch)), and indicate that they are exchange students.

Students may ask for information about other housing options at the Social Affairs and Student Mobility Service (SASME) of the UNIL ([www.unil.ch/sasme)](http://www.unil.ch/sasme).

We recommend that exchange students try finding a room as soon as possible as there is a shortage in accommodation in the Lausanne area.

**health insurance**

CHF 150 - CHF 300 per month.

Foreign students in possession of a residence permit for more than 3 months must be insured with one of the health insurance companies officially recognised by the Swiss authorities. However, if a student already has foreign health insurance, a request for exemption can be addressed to the “Office vaudois de l’assurance-maladie OVAM” ([www.vd.ch/ovam](http://www.vd.ch/ovam)). This request can be made only in cases where contracting Swiss health insurance would impose a double financial burden on the student and as long as the foreign health insurance guarantees identical coverage to that prescribed by the Swiss law on health insurance (LAMal).

Upon arrival in Switzerland, students should be able to certify that they have successfully completed this procedure; otherwise, they will have to take out an insurance policy in Switzerland.

**student services**

Information for exchange students: [www.unil.ch/international](http://www.unil.ch/international)

Xchange (International exchange Erasmus student network) organizes trips and social activities: [http://unil.esn.ch](http://unil.esn.ch) / email: xchange@unil.ch

Computer facilities including WiFi: [www.unil.ch/ci](http://www.unil.ch/ci)

Sport facilities: [http://sport.unil.ch](http://sport.unil.ch)

Libraries: [www.bcu-lausanne.ch](http://www.bcu-lausanne.ch)